

National LGBTI Task Team:

Updated Intervention Plan for July 2013 – March 2014

Activity	Activity Description (max 3 lines)	Planned Time Line	Intended Outcome /	INPUTS	Resources Required	Outputs / Deliverables	Funded	Budget
1. STRENGTHENING OF CSO'S PARTICIPATION IN THE NTT								
ACTIVITY 1: ENVIRONMENTAL SCAN								
Desktop Review	A desktop review identifying relevant parallel activities and structures that the NTT can coordinate or align its activities with. It have the potential to facilitate alliances in the sector (e.g. the Hate Crimes Working Group, the Asiphephe project by GALA, the Shukumisa project) Identification of CSO networks and important initiatives	Sept	The NTT is aware of parallel activities and structures that can facilitate CSO alliance building NTT is aware of activities in the Cso's sector	Develop TOR 20 /7/2013 Circulate TOR TO Service Select Service Provider. Approve Report mid October	Service Provider/ DOJ to supervise	A list of existing resources for coalition building	Fhr	30 000,00

Activity	Activity Description (max 3 lines)	Planned Time Line	Intended Outcome /	INPUTS	Resources Required	Outputs / Deliverables	Funded	Budget
ACTIVITY 2 : Two Day National Workshop of National Task Team (NTT)								
Workshop of the National Task Team	<p>A two day workshop of the NTT to:</p> <p>Report back on the activities of the working group;</p> <p>Agree on the TOR of the National Task Team (NTT)</p> <p>Approve the draft strategic work plan for Discuss concerns around representation, on the NTT.</p> <p>Discuss and agree on the mandate of the Rapid Response Team</p> <p>Discuss and approve format for Cso reporting to the Rapid Response Team</p> <p>Report back on progress made with pending cases in the criminal justice System</p>	Sept	<p>There is a coordinated CSO response to gender and sexual orientation based violence against LGBTI persons in its engagement with the National Task Team</p> <p>An expanded list of CSOs participating in the NTT, representative of geographic location as well as constituency served;</p> <p>A CSO position statement reflecting an agenda for change developed by</p>	<p>List of intended participants to be completed</p> <p>Logistical arrangement for the two day workshop</p> <p>Development of Agenda</p> <p>Facilitation</p> <p>Minute Taking and report writing</p>	Travel and accommodation; facilitator; venue and catering/50 working group	<p>Consultative forum for working group</p> <p>Agreement of TOR for NTT</p> <p>Agreement on implementation Plan for working group</p> <p>Record of proceedings and report</p>	FHR	250 000,00

	<p>Presentation on the situational analysis and baseline research.</p> <p>Presentation on the draft national intervention strategy</p>		<p>participating organizations, agreement on the purpose and impact of coordinated CSO engagement in the NTT, issues of accountability the sector</p>					
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Activity	Activity Description (max 3 lines)	Planned Time Line	Intended Outcome /	INPUTS	Resources Required	Outputs / Deliverables	Funded	Budget
ACTIVITY 3: Regional Consultation								
Regional workshops For CSO's	A series of facilitated workshops addressing the respective themes identified in the CSO agenda for change, encouraging a process of deeper reflection on the purpose and impact of a coordinated CSO response in relation to the mandate of the NTT, and addressing issues of accountability to the sector	Sept – Feb.	Civil society participation in the NTT reflects geographic representation as well as diverse constituencies served by LGBTI CSOs; There is a coordinated CSO response to gender and sexual orientation based violence against LGBTI persons in its engagement with the National Task Team Shared advocacy message(s) that informs	List of intended participants to be completed Logistical arrangement for workshop Development of Agenda Facilitation Minuting and report writing	Travel and accommodation; facilitator; venue and catering	Regional Consultative forum for CSO. CSO's agreed plan of action Record of proceedings and report	Yes	150 000.00

			different CSO campaigns around gender and sexual orientation based violence against LGBTI persons, including that of the NTT, and to increase impact					
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Activity	Activity Description (max 3 lines)	Planned Time Line	Intended Outcome /	INPUTS	Resources Required	Outputs / Deliverables	Funded	Budget
Result 2 : Development of Training Materials								
ACTIVITY 1: Literature Review								
Baseline data on available training materials (national and international)	Materials Review of all training materials for bias related incidences. This will include relevant materials from service providers such as the, Justice College SAPS, NPA and civil society organizations on a national regional and international level	Mid Oct	An audit of all existing materials nationally and internationally to avoid duplication of resources	Develop TOR 20 /7/2013 Circulate TOR TO Service Select Service Provider. Approve Report mid Oct	Service Provider/ DOJ to supervise	A list of existing resources training for service providers on bias related incidences	FHR	40 000,00

Activity	Activity Description (max 3 lines)	Planned Time Line	Intended Outcome /	INPUTS	Resources Required	Outputs / Deliverables	Funded	Budget
Activity 2 ; Development of training manual								
Development of Training Materials	<p>Appointment of a reference group consisting of all government departments and Csos's.</p> <p>Reference group agree on content and outline of training manual, especially the training departments of SAPs, Justice and NPA.</p> <p>Development of TOR for service providers to develop training manual</p> <p>Development of 1st draft and facilitator guide Full team review of manual</p>	Sept - Dec	Training for service providers in the Justice, Crime Prevention and Security Cluster (JCPS) to deal with bias/ hate crimes	<p>Set up reference group Convene regular meeting of reference group as required Agreement of reference on lay out and content for drafting manual Contracting with service Providers</p> <p>Appoint editorial team</p> <p>Full team review and approval of draft</p> <p>Formal editing and lay-out of manual</p>	<p>Reference group</p> <p>Service providers</p> <p>Editorial team</p> <p>Editing , Lay out and Printing</p>	Training Manuel and Facilitators Guide		350 000

	Peer review of manual							
	_Edits and 2 nd draft of manual							
	Full team review and approval of draft							
	Formal editing and lay-out of manual							
	Secure additional funding							

Activity	Activity Description (max 3 lines)	Planned Time Line	Intended Outcome /	INPUTS	Resources Required	Outputs / Deliverables	Funded	Budget
ACTIVITY : 3 Pilot Training Program								
Pilot Training Program	Pilot Training program to ensure that it complies with the needs of all the stakeholders. Inclusivity of areas of concern will ensure proper buy in.	March	Development of Training manual that has been field tested Final Implementation Training manual and trainers' manual for roll out of national training program.	Pilot of training program. Development of criteria for pilot participants Finalization of training program List of intended participants Logistical arrangement for pilot training Facilitation Minting and report writing Development of road map for institutionalization of the training , Monitoring and evaluating	Service Provider/ DOJ to supervise	Training Manual Report of PILOT training List of participants	yes	150 000,00

Activity	Activity Description (max 3 lines)	Planned Time Line	Intended Outcome /	INPUTS	Resources Required	Outputs / Deliverables	Funded	Budget
Result Area 3: Monitoring of LGBTI cases in The justice and Security Cluster/ Rapid Response Team								
ACTIVITY 1 : Set up an intersectoral team								
Setting up of rapid response team	<p>Convene working committee comprised of key role players in CJS to assist with fast-tracking of cases</p> <p>This structure comprising of all the relevant stakeholders in the case flow system. Relating to the investigation and prosecution of hate crimes against LGBTI persons</p>		<p>Identifying status of cases</p> <p>Identifying causes of delay</p> <p>Expedited outcomes for delayed and deferred cases</p> <p>cases with outcomes [conviction / acquittal]</p>	<p>Invitation Letters to all stakeholders</p> <p>Development of TOR.</p> <p>Agree on Terms on Terence and mandate of rapid response team</p> <p>Agree on reporting and management structure of cases</p> <p>Long term team will be established to monitor cases</p>	None	<p>Monitoring system with updated case status</p> <p>Report back report to NTT</p>	DOJ	

Activity	Activity Description (max 3 lines)	Planned Time Line	Intended Outcome /	INPUTS	Resources Required	Outputs / Deliverables	Funded	Budget
ACTIVITY 2:Development of a case tracking system								
	Develop a system to record and track cases against LGBTI people	Ongoing	More reliable recording and reporting of cases	<p>Centralized database with increased accuracy, reliability and utility in monitoring, evaluation and tracking of cases set up.Populate the data base with pending cases</p> <p>Template and memo to be provided to LGBTI organizations to notify cases still outstanding</p> <p>Update incomplete information on existing or recently added cases.</p> <p>Develop a system to obtain regular updates from the role players</p> <p>Central database maintained by designated person</p>	<p>Intern to put tic system in place Secretariat Dedicated person to make regular follow ups with CSO'S on Cases</p> <p>Dedicated person to coordinate the activities of the working group Coordination of follow up on cases and feedbacks to NTT and other structures</p>	<p>Minutes of the Working Group Existence of centralized data base Report on cases to JSP Cluster</p>		

Result Area 4: Communication plan								
Activity	Activity Description (max 3 lines)	Planned Time Line	Intended Outcome /	INPUTS	Resources Required	Outputs / Deliverables	Funded	Budget
External stakeholder Communication	Develop a protocol and communication strategy for the NTT to communicate important policy issues and case tracking process with CSO'S , stakeholders and other government and intergovernmental departments	End of Sept	Communication processes that are effective and clear Increased communication , Increased transparency on activities , Increased accountability Government and CSOS retain independence in terms of communication in a constructive manner	Development of the communication strategy Circulation of the strategy for input and finalization Implementation and monitoring of the Comm strategy	Internal: Intra- and interdepartmental liaison Letters to External: Media briefings, press statements. Position statement to civil society.	Communication Policy External: Media briefings, press statements. Position statement to civil society.		

Activity	Activity Description (max 3 lines)	Planned Time Line	Intended Outcome /	INPUTS	Resources Required	Outputs / Deliverables	Funded	Budget
Result Area 5: Human Rights Awareness with Beneficiary Groups								
Status Update and audit of existing materials for human Rights Awareness								
Activity	Activity Description (max 3 lines)	Planned Time Line	Intended Outcome /	NPPTS	Resources Required	Outputs / Deliverables	Funded	Budget
Audit report of materials and status of these materials	Provide a synopsis of what material is available , what materials are in the process of being commissioned	August	Synopsis of what is available to facilitate planning and to avoid duplication	Project Management and PEC AND GC	Service Provider to conduct the review	Report on what education awareness material on hate crimes are available	Funded FHR	Budget
Public awareness Campaign	Create more awareness on LGBTI issues during Annual LGBTI month: September/October	Annual LGBTI month: September/October	Increase Community involvement on LGBTI discussions, public dialogue around the LGBTI issues, Increased understanding around the LGBTI issues, Increased reporting around the incidents of GBV.	Project plans across all provinces Provincial coordination Secretariat and time of WTT Project Management and PEC AND GC	Funding Project plans across all provinces Provincial coordination Service Providers to produce LGBTI materials such as posters , banners etc	Approved Work plan with clear activities to engage public Number of people reached Number of events held Number of LGBTI material distributed	The R3.3 million budget which has already been set aside for a campaign within the DOJ.	R3.3 million

			Increased understanding for service providers in dealing with LGBTI issues,					
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